

# 2009-2010

## ST. MATTHEW PARISH-PARENT CONTRACT

### 5-YEAR OLD KINDERGARTEN (5K) - GRADE 8

Child(ren)'s Last Name \_\_\_\_\_ Family Name (if different) \_\_\_\_\_

St. Matthew School is a Catholic Parochial School established and subsidized by the members of St. Matthew Parish community for the purpose of assisting Catholic parents and guardians in fulfilling their primary responsibility to educate and raise their child(ren) in the Catholic faith.

**THE SCHOOL AGREES TO:**

1. Provide quality academic and religious education for:

Child's Name			
Grade in 2009-2010			

The family is registered at \_\_\_\_\_ Parish.

**\$4,010.00** is the actual cost to educate a child at St. Matthew School for the 2009-2010 school year. Because St. Matthew Parish subsidizes the school, we are able to provide a discount in the tuition charges per student IF the parent(s) of the child(ren) are active, contributing members of the Parish, according to the following definitions:

**THE PARENT(S) AGREE(S) TO:**

1. We the Parents: (1) Acknowledge before God that we are the first and most important teachers of our children in Catholic beliefs and practices. (2) Accept our responsibility to worship with our child(ren) at the Sunday Eucharist on a regular basis with the community of St. Matthew Parish. (3) Acknowledge that St. Matthew Parish subsidizes the cost of the parish school in an amount not less than \$1500 per student. (4) Acknowledge that financial support of St. Matthew Parish by the parents of school students is necessary for the on-going health of the school and has a direct affect on the cost of tuition. (5) Agree to financially support St. Matthew Parish to the best of our ability. (6) Understand that failure to support St. Matthew Parish financially, or to bring my child(ren) to the Sunday Eucharist on a regular basis, may affect my eligibility for discounted tuition in subsequent semesters.
2. Attend at least 2 **Home & School meetings** per year, or I/we agree to pay a *non-participant fee of \$40 or \$20/meeting*.
3. Fulfill at least 20 **parent involvement hours** per year for the school and/or parish. **At least 5 hours should be spent on Home & School fund raising efforts.** I/we agree to keep track of hours and turn them into the school office, or I/we agree to pay a *non-participant fee of \$10/hour*.
4. Participate in **fund raisers** sponsored by the Home & School Association. I/we agree to raise a minimum of \$100 in fund raising profit per child, \$200 for 2 children, with a \$265 cap per family, or I/we agree to pay a *non participant fee of \$200 per child*. The rough measure of profit will be assessed based on the profit gained through the family's participation in one or more fund raisers throughout the school year. Any reasonable combination of these activities can be used to reach the \$100 per child requirement.
5. Follow all the guidelines of the *2009-2010 Parent-Student Handbook*, which will be provided early in the school year.
6. If the above conditions are not met, the Actual Cost Tuition rates apply. (Some limited tuition assistance is available-please contact the principal.)

**SCHEDULE OF TUITION RATES**

Number of Children	Actual Cost Tuition	Discounted Tuition
Each 5-Year Old Kindergartner	\$4,210.00	\$2,422.00
1 Grades 1 through 8	\$4,010.00	\$2,299.00
2 Grades 1 through 8	\$8,020.00	\$4,087.00
3 or more Grades 1 through 8	\$12,030.00	\$5,498.00

**Amount due each payment  
Office Use Only**

\$ \_\_\_\_\_ Total amount due

\$ \_\_\_\_\_ Owed in two payments

\$ \_\_\_\_\_ Owed in four payments

\$ \_\_\_\_\_ Owed in ten payments

- 7.a. Pay tuition in installments of (check one):
  - 1 payment on or before July 1 (*\$25 fund raiser profit credit*).
  - 2 equal payments on or before July 1 and December 1.
  - 4 equal payments on or before July 1, October 1, January 1, April 1.
  - 10 monthly payments before the first day of each month beginning in July and ending in April.
- 7.b. We are offering voluntary automatic withdrawal from your authorized checking/savings account as part of your payment plan. Attached is the authorization form. We reserve the right to require automatic withdrawal for anyone who is chronically delinquent and hasn't made provisions for mutually agreed upon payment plan.
  - I plan to use Automatic Withdrawal and will complete and return the form to the Parish Office.
- 7.c. **You MUST notify the Director of Administrative Services, Accountant, or Principal prior to the payment due date if you will be unable to make payment by that date. At that time, a mutually agreed upon payment plan will be put into effect. We reserve the right to take legal action or refuse registration if payment arrangements are not followed.**
8. Pay a late fee of \$20 if tuition payment is not received by the 15<sup>th</sup> day of the month in which it is due.
9. Pay all amounts as set forth in #6 above, the Schedule of Tuition Rates. Should there be a failure to pay by the times designated, parents agree to pay all costs, attorney's fees, and expenses incurred by St. Matthew Parish in collecting amounts past due hereunder. If you are not current by February 1, 2010, your child(ren) will not be allowed to register for the following year. If as of April 1, 2010, tuition is not paid off, a child(ren) may not be allowed to return for the following year.

**Contact the Director of Administrative Services, Accountant, or Principal if special arrangements are needed.**

As the parent, I ask that my child(ren) listed above be enrolled at St. Matthew School for the 2009-2010 school year. I accept total responsibility for the payment of tuition for my child(ren) for said period.

Parent Signature \_\_\_\_\_ Parent Signature \_\_\_\_\_ Date \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Principal/Pastor Signature \_\_\_\_\_ (Revised 4/29/09)