



**ST. MATTHEW PARISH COUNCIL**  
**MEETING MINUTES**  
**June 14, 2004**

**COUNCIL MEMBERS PRESENT:** Tim Dugan, Markene Kaminski, Micki Klappa-Sullivan, Matt Knorr, Doug Rottel, Fr. Bill Stanfield, Dennis Tourangeau, Michael Kuick, Phil Unti

**Absent:** Al Hobbs, Tom Marciniak

**Excused:** Dan Duchniak

**Discernment:** Fr. Bill facilitated the annual Parish Council discernment process. All members were asked to discern for leadership positions and Committee Liaisons focusing on where they could best serve. The following was the outcome of the discernment process:

Chairperson	-	Micki Klappa-Sullivan
Vice Chairperson	-	Tim Dugan
Secretary	-	Phil Unti
At Large	-	Matt Knorr

Liaisons

Administrative Services/Community Building

Tom Marciniak

Markene Kaminski

Christian Formation

Tim Dugan

Dan Duchniak

Prayer and Worship

Doug Rottel

Dennis Tourangeau

Social Ministry

Matt Knorr

All members were then commissioned including Mike Kuick as Trustee

**Pastors Report:** Fr. Bill discussed the following items:

- 2004-2005 Parish Council calendar was distributed for initial review.
- The Parish Council retreat has been scheduled for September 18, 2004 from 8 – 3.
- Based on the recommendation of the full time staff and feedback from those who attended the 2004 Leadership Day, the 2005 Leadership Day will be moved to earlier in the year, tentatively scheduled for February 5, 2005. This was done to better assist with the Parish planning process and to hopefully get better participation from all areas of the Parish.
- The Parish Personnel Committee has volunteered to act in a Conciliatory role for the Parish if needed.
- With the 1<sup>st</sup> Phase of the building project wrapping up the Building Committee is working on its final report to the Parish Council.

**Chairperson's Report:** Micki discussed the following issues

- Parish Council Officers need to attend training on July 27 or 28.

**Discussion:**

- Tim Dugan recommended a need for an additional Parish Council meeting in July a month that council normally does not meet. This meeting is needed to catch up on agenda items that have not been covered over the last four months. All council members agreed and set a meeting date of August 2, 2004

**Meeting Minutes:** May Meeting Minutes were approved.

Meeting Adjourned,  
Respectfully Submitted by  
Timothy P. Dugan  
Parish Council Secretary