

## Building and Grounds (& cemetery board) Minutes November 30, 2006 6:30PM

**Attending:** Brian Kucharski, Tom Ruthmansdorfer, Ross Walek, Dan Wachs, Mark Kozlowski, Tom Schneider, Pat Daily, Mark Zapp, Carl Micech & Alan Bronikowski.

**Excused:** none.

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1. Opening prayer - Tom led the opening prayer and faith sharing.
2. Review meeting minutes from October 26th meeting. Minutes approved with corrections.
3. Old Business:
  - a. Building Committee (Alan Bronikowski) No updates since the meeting.
  - b. Administrative Services committee (Alan Bronikowski). Meeting was held earlier in November. We discussed how we needed more capital budget for projects on the campus. Stewardship and Finance talked about monies being about 3% behind what the budget needs.
  - c. Technology committee update.(Brian Kucharski) Dave Johnson has a broken foot. Servers will be moved down to lower level of gathering space over Christmas break. They are also working on extended care PC to make it easier for checking in and out.
  - d. Status of Eagle Scout projects (Tom). Kevan is done with his eagle scout project. John Siedzdel has one picnic table to complete and he is supposed to put in different bases for the flag poles.
  - e. Renovate upstairs restrooms, make handicap restroom(Tom/Alan) We looked over some ideas last meeting. Instead of using the janitor's room, the 7<sup>th</sup> grade classroom has a coat room that has two bathrooms at the north end. The bathrooms are used now as storage space. If we remove the door from the coat room and put it by the classroom entrance we could then convert the two bathrooms into on handicap accessible bathroom. We would need to put a sign up showing the way to the handicap restroom.
4. New Business:
  - a. Next work day/evening Waiting on Brian for on whether or not we need a new cat5 wire into the cafeteria.
  - b. Other Issues(Tom/Dan)
    - a. Kitchen stove. Tom talked with Sal Pupero suggested a gas unit, they are 25% cheaper overall to run. Dan to get estimates from plumbers on how much it will cost to bring gas into the kitchen.
    - b. Basketball hoop. The basketball hoop in the parking lot is a potential hazard. The athletic board and others are against us removing it at this time. As long as it is in good condition we will leave it up.
    - c. Filter on faucet for Fr. Bill's kitchen. Fr. Bill did not want us to purchase one.
    - d. Ceiling tiles in the school building. This is a possible project for next summer.
    - e. Use insulation to close off some of the open windows in the building. Another potential project for the summer.
    - f. Dan has a consultant that will do an energy analysis on our buildings. Everyone on the committee was in favor of spending the \$300 to have this audit done.
    - g. Water out to the pavilion area. Tom will have Mike Kuick pursue this with Ron Calley..
    - h. Compact Flourscent bulbs for the church. Dan's supplier has a 100 watt flourscent that would replace our 300 watt incandescent bulbs. Dan to find out the cost of the 300 watt bulbs. Could also be used in the fisheye's outside the building.

## Building and Grounds (& Cemetery Board) AGENDA January 25, 2007

1. Opening prayer
2. Review meeting minutes from November 30th meeting.
3. Old Business:
  - A. Building Committee (Alan Bronikowski)
  - B. Administrative Services committee (Alan Bronikowski).
  - C. Technology committee update.(Brian Kucharski)
  - D. Status of Eagle Scout projects (Tom).
  - E. Renovate upstairs restrooms, make handicap restroom(Tom/Alan)
  - F. Review TODO LIST(Alan)
4. New Business:
  - a. Next work day/evening
  - b. Other Issues(Tom/Dan)

5. Future Meetings:

Meeting normally on 4<sup>th</sup> Thursday. **Schedule meetings for next FY.** Feb 22<sup>nd</sup>,  
Mar 22<sup>nd</sup> Apr 26<sup>th</sup> and May 24<sup>th</sup>

Proposed Goals for Building and Grounds:

- 1 year: Establish a social outreach program support by the committee, (e.g. Habitat for Humanity)  
Increase parish participation in workdays (Perhaps t-shirts, fixed teams that work each month, No lunch just coffee and donuts in the AM).  
Increase B&G committee size and participation.  
Assist with Building project, complimentary to the working being done.
- 5 year: Succession planning for B&G committee.  
Delegate more roles and responsibilities to committee members.