

Building and Grounds (& cemetery board) Minutes January 25, 2006 6:30PM

Attending: Tom Ruthmansdorfer, Ross Walek, Dan Wachs, Mark Kozlowski, Tom Schneider, Pat Daily, Carl Micech, Ron Callies & Alan Bronikowski.

Excused: Mark Zapp, Brian Kucharski

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1. Opening prayer *Tom led the prayer and question of the week with faith sharing.*
2. Review meeting minutes from November 30th meeting. *Minutes were reviewed and approved..*
3. Old Business:
 - A. Building Committee (Alan Bronikowski) *Nothing to report. New capital campaign to start in Lent to get new member, people that didn't pledge and one-year pledgers.*
 - B. Administrative Services committee (Alan Bronikowski). *ASCB report was given to Parish Council this past week. Parish Council was pleased with our efforts at community building through the garage, pavilion and church renovation projects.*
 - C. Technology committee update.(Brian Kucharski) *Email has now been working well for 2 days. The disaster recovery work has gone well, files are backed-up between the server in the parish office and the one in the gathering space.*
 - D. Status of Eagle Scout projects (Tom). *Picnic tables and dumpster work by Kevin Thomas is complete. John Siedzdel has reset the flags in deeper concrete and he has one more picnic table to deliver.*
 - E. Renovate upstairs restrooms, make handicap restroom(Tom/Alan) *Carl and Dan have been doing most of the work. The door has been removed, the opening between the two rooms has been opened to 52 inches. They bought a 36 inch solid oak door, donated by Carl Micech and his wife. Pat is looking at getting both lights to work off of one sensor light switch. Tom and Dan are going to get some additional cabinets from Case to use in the old 7th grade cubby room. The idea to put a wall up for the 7th grade was rejected by the committee. We could lock the new cabinets with a simple washer, rod and lock mechanism. The cubbies will be removed.*
 - F. Tank removal, Dan's area. *Tuesday night Patrick, Mark and Dan removed insulation from the tank. Tom looked for a plasma cutter to cut the tank. Welding supply companies will rent the plasma cutters. We need 230 single phase and air compressor to run it.*
 - G. Energy Audit report(Dan). *It was completed on Tuesday December 27, 2006. The report was sent to committee on separate email. We reviewed the results and looked at the infrared pictures. Dan is trying to get the lights for the sanctuary that are compact fluorescents. Roof on the building is leaking a lot of energy. When we redo the roof we could add 4 inches of insulation before a new roof is put on . The committee also talked about adding insulation above the ceiling tiles.*
 - H. Gas to the Kitchen(Dan) *We got an estimate for \$7168 from Illingsworth to get gas from the meter over the roof and to the kitchen. We will look to see if we can get the labor donated. Ron suggested other plumbers in parish that could help.*
4. New Business:
 - a. Next work day/evening *Will email B&G members as needed over the next month*
 - b. Other Issues(Tom/Dan) *Rug Cleaner – the one we have from Rug Doctor is not really working that well. We should buy a new commercial rug cleaner, \$1500. Committee approved. Letter or email to be sent to finance with details.*
 - c. Ceiling tiles: *Need estimates on cost. Dan to get numbers to Tom so we know who we bought them from and how much we paid.*

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 - B. Administrative Services committee (Alan Bronikowski).
 - C. Technology committee update.(Brian Kucharski)
 - D. Status of Eagle Scout projects (Tom).
 - E. Renovate upstairs restrooms, make handicap restroom(Tom/Alan)
 - F. Tank removal(Dan)
 - G. Energy Audit update(Dan).
 - H. Gas to the Kitchen(Dan).
 - I. Rug Cleaner(Dan)
 - J. Prioritize Captial improvement ideas(Tom/Alan)
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5. Future Meetings:

Meeting normally on 4th Thursday. **Meetings for this FY:** Mar 22nd Apr 26th and May 24th

Proposed Goals for Building and Grounds:

1 year: Establish a social outreach program support by the committee, (e.g. Habitat for Humanity)
Increase parish participation in workdays (Perhaps t-shirts, fixed teams that work each month, No lunch just coffee and donuts in the AM).

Increase B&G committee size and participation.

Assist with Building project, complimentary to the working being done.

5 year: Succession planning for B&G committee.

Delegate more roles and responsibilities to committee members.