

St. Matthew Home and School Meeting Minutes
September 12, 2007

Opening Prayer—Tim Dugan

Installation of Home and School Board Members—Fr. Bill

- Ann Ciombor—Secretary
- Debbie Yost—Treasurer
- Steve Heiges—Vice President
- Tim Dugan—President.
 - Father Bill expressed his gratitude to the board members and to the parents who attended the meeting.

Guest Speaker—John Keane, 8th Grade Teacher

- Mr. Keane spent some time with us discussing the 8th Grade trip to Washington D.C.
 - The trip includes all the Washington D. C. sites as well as some fun stops to the Hard Rock Café and the ESPN Sports zone.
 - Mr. Keane comments on how responsible the students are on the trip. They are always up and ready to go—no matter the time of day.
 - Thank you Mr. Keane for the interesting information!!

President's Report—Tim Dugan

- Tim discussed the main purposes of our Home and School.
 - Home and School is the communication link between parents and the school.
 - Home and School should provide education to our school families.
 - Home and School provided the main sources of fund raising for our school.
- Overview of the good things that happened this summer at St. Matthew School.
 - Upgrades in the Middle School
 - New ceilings, insulation and lights were installed.
 - Thanks to all who helped in everyway!
- Tim reminded all of us about the importance of volunteering.
 - Our school is one of the strongest assets of the parish.
 - We need to remember this and continue to work together.
 - A new Home and School Attendance Coordinator is needed.
 - This is
- Sue Mauer spoke about the St. Matthew Parish Athletic Association (SMPAA).
 - The 2006-2007 school year was the first full year for the SMPAA.
 - What did SMPAA do this past year?
 - Soccer tournaments
 - New basket ball hoops
 - Wood chips for the playground
 - Re-sodding of the soccer fields
 - Gave \$1000 to the Parish Capital Campaign Fund.
 - Gave \$1000 to the St. Matthew Future Gym Fund.
 - St. Matthew's is now the home field for the Bay View Parochial Soccer League (BPVSL).
 - Last year SMPAA earned a profit of \$7000 from our concession stands during soccer games.
 - In addition, because St. Matthew is the main field, we receive \$1000 from the Parochial Soccer League.
 - Sue reminded us of the volunteer hour requirement.
 - Each family that participates in athletics at St. Matthew's is required to volunteer 6 hours for the SMPAA.
 - This can be done in several ways
 - Ground work
 - Sorting and distribution of uniforms
 - Athletic sign up at Supply Day.
 - SMPAA is currently looking for board members.
 - Please see Sue Mauer if you are interested.

- Tim discussed the budget for Home and School.
 - There was an excess of \$9000 carry over from the 2006-2007 school year.
 - Tom Schnieder requested these funds from Home and School as enrollment is down for the year.
 - \$8000 for the technology teacher
 - \$2300 for a new dishwasher in the cafeteria
 - This vote was approved by majority and the funds will be given to fund these items.

Principal's Report—Julie Barber

- Faculty introduction
- Brief description of her past and current relationship with St. Matthew School. We are happy to have her with us!
- Current enrollment is at 216 students
- Teacher's are actively working with students and integrating our new technology and computer lab.
- Julie expressed her gratitude to everyone for the support and implementation of our new computer lab.
- Back to School Night
 - Well attended, it was a success.
 - Thanks to all who helped plan the evening.
- Brief discussion of the new "change in exit" plan for the students.
 - Julie apologized for the confusion the first few days of school.
 - Mrs. Hirsch will ensure that the "riders" are safe until they are picked up.
 - All children must be picked up by 3:30. If not, they will be taken to Extended Care.
 - If you have questions about Extended Care, please see Mary Shelton.
 - The safety of our children is our number one concern.
- Julie talked about some of the great things that are happening at school.
 - The first all school mass will be held on September 14.
 - Fr. Bill has been visiting the classrooms and interacting with the students.
 - Rollaero is Thursday September 20.
 - Thanks to Mrs. Hirsch and the Student Council!
 - There is a faculty meeting on September 14 (early dismissal).
 - This is to start preparing for our accreditation visit this year.

Vice President's Report—Steve Heiges

- Fundraising Report
 - Fundraising didn't deviate from the previous school year.
 - Brief run down of the fund raising events for the 2007-2008 school year.
 - Micki Klappa-Sullivan talked about the Boston Store Coupon Book.
 - Watch for a flier in the family folder in October.
- Entertainment Books
 - Jennifer Janquart is leading this fundraising event.
 - Please have your orders in by September 24.
 - As the orders come in, the books will be handed out.
 - There are incentives for selling, please see the flier included with the sample book.
- Fundraisers on the horizon
 - Culver's is on October 19.
 - Steve will check to see how to determine the flavor for that day.
 - Perhaps the students can vote.
 - Holiday Fair
 - Christmas may seem far away, but the planning for Holiday Fairs needs to start soon.
 - Lisa Reinke has volunteered to oversee the Holiday Fair.
 - There is a need for volunteers to run certain events
 - Food, games, etc.
 - Please see Lisa if you are interested.
- Ongoing Fundraisers
 - Scrip
 - This is a big money maker for our school.
 - Mary Shelton is the coordinator for this.
 - Watch for more information about Scrip in the family folder.
- Discussion of Fundraising Survey
 - We had a 38% response rate—Thank you to everyone who responded!
 - There is a great interest in Casino Night. More information to come.
 - Many comments were made about the need to focus on our most profitable fundraisers.

- Steve will get a packet of information together so that all can learn how easy some of the fundraisers are.
 - Scrip, Target, Pick N' Save, etc.
- Ideas for future fundraising include
 - Cheesecakes, Panera Bread, Family Game Night, etc.

Treasurer's Report—Debbie Yost

- Discussion of budget carry over.
 - Each year, Home and School can carry over \$9000 in profit into the next school year.
 - This year, we had excess—with which a vote was passed to use towards the funding of the technology teacher and a new dishwasher.
 - 2006-2007 was a successful year.
 - With our fundraising efforts, Home and School was able to
 - Fund the \$30,000 school gift to the parish.
 - This helps offset the cost of our tuition to St. Matthew's.
 - Fund the Kindergarten and 8th Grade Graduations
 - Teacher Appreciation gift bags
- No further reporting as there has not been any activity so far this school year.
- Motion to approve Treasurer's Report approved by Barb Shelton.

Secretary's Report—Ann Ciombor

- No minutes to approve.

Other News

Brief Discussion of the Board of Education—Sue Chilson and Tim Dugan

- The Board of Education consists of the following
 - 8 School parents
 - 2 Parish members
 - Faculty representative: Sharon Rose Reimer
 - Fr. Steve
- At this time, the board is in need of 2 board members.
 - Meetings are once per month.
 - Addition meetings for sub councils of the board.
- Please see Sue Chilson if you are interested.
- Keep in mind that Home and School reports to the Board of Education

Good News!

- Sue Margraff explained to us that there are several former St. Matthew Students who are currently Honor Students at St. Thomas More High School. This is validation of a job well done by our faculty and our families!
- Mrs. McDonald is going to be a Grandma AGAIN!
- Claire Falker explained that St. Matthew's has over 60 girls enrolled in the Girl Scout Program.
- Shannon Dugan, a 5th grader, competed in a recent Cross County Meet and placed 9th out of 175 girls. Keep in mind that the competition included 5th-7th grade girls. Great job, Shannon!
 - Tim Dugan noted that St. Matthew's is one of the few parochial schools that has a Cross County Team. All team members did well this evening at the meet. Thanks to Ed Siira for being a great coach!
- Sue Mauer stated that we have a very strong 2nd grade soccer team. Their coach is Ms. Voelz—the 1st Grade teacher.
- Mr. Keane reminded all parents about Field Day on Friday September 21. What a great way to come together as a school. If you are interested in volunteering, please let him know.

Attendance Report

2nd Place with 48% representation was 3rd Grade!

1st Place with 54% representation was 5th Grade!