

Building and Grounds (& cemetery board) Minutes October 25, 2007 6:30PM

Attending: Dan Wachs, Tom Schneider, Carl Micech, Ross Walek, Mark Kozlowski, Tom Ruthmansdorfer & Alan Bronikowski.

Excused: Ron Callies, Pat Daily & Mark Zapp

EMAIL: alan.bronikowski@jci.com dwachs@stmattoc.org zappfam@juno.com wstanfield@stmattoc.org Majkk4@aol.com tschneider@stmattoc.org bethandtom1419@sbcglobal.net pcdaily61@aol.com patrick.daily@faith-technologies.com ross.walek@we-energies.com cmicechret@sbcglobal.net barbcall@wi.rr.com abronikowski@wi.rr.com

1. Opening prayer. Tom lead the prayer and the faith sharing.
2. Review meeting minutes from September 27th meeting. Minutes were approved.
3. Old Business:
 - A. Building Committee (Alan Bronikowski). Alan reported on the building committee.
 - B. Administrative Services committee (Alan Bronikowski). No report, next meeting scheduled for November 19th.
 - C. Technology committee update.(Tom Schneider) Tom reported on the technology committee. They are looking for us to pull two additional Cat 5e cables from the computer lab to the server room.
 - D. Gas to the Kitchen(Dan). Waiting on Bob Ilk to get the stove/oven to the on-line auction.
 - E. New insulation and ceiling tiles, next steps(Alan/Dan). Looks like we will try to do this over Christmas vacation. We will do the ceiling by the handicap bathroom and the ceiling from the south wing to the computer room.
 - F. Culvert plan/Parking lot work (Tom) The parking lot was done in October. The culvert is finished but will be dug up in February when the new water main goes in. We will get the driveway flared at that time. John Weiss striped the parking lot lines after the parking lot work was done. This has helped tremendously.
 - G. Incinerator(Dan) This item is back-burnered until next winter. Dan will check on the asbestos issue with it.
 - H. Rental unit work(Dan) We plan to replace the water heater probably in late fall or early winter.
 - I. Landscape work(Tom) Tom will look into this and do the work as needed. Ross volunteered to help.
 - J. Building Security/Cameras(Alan) Alan will look into wireless camera's for the parking lot/gathering space.
4. New Business:
 - a. Next work day/evening Christmas break is the next planned time.
 - b. Other Issues(Tom/Dan) Marilyn Rottel is willing to pay for an automatic door operator on the East Side of the gathering space. This is being done in memory of her husband Doug. Tom has a bid for \$2065 from Reliant Glass & door systems.
 - c. Carpeted stage in cafeteria. The committee looked at the carpeting and it seemed fine but a bit worn. If home and school or some other group would like to replace the carpeting, B&G committee is fine with it.
 - d. A new compressor was needed for the walk in cooler and freezer in the kitchen. It cost about \$2300. We replaced a water cool unit with an air cooled unit. We can put a water jacket around it if needed.
 - e. The kitchen staff is not happy with the low temp dishwasher. We would like the staff to keep trying at least through the end of the year.

Building and Grounds (& Cemetery Board) AGENDA November 29, 2007

1. Opening prayer
2. Review meeting minutes from October 25th meeting.
3. Old Business:
 - A. Building Committee (Alan Bronikowski).
 - B. Administrative Services committee (Alan Bronikowski).
 - C. Technology committee update/ new CAT5e lines.(Tom/Alan)
 - D. Gas to the Kitchen/ New Appliances? (Tom).
 - E. New insulation and ceiling tiles, next steps. (Alan/Dan)
 - F. Culvert plan/Parking lot work(Tom)
 - G. Incinerator(winter work) (Dan)
 - H. Rental unit work(Dan)
 - I. Landscape work(Tom)
 - J. Building Security/Cameras(Alan)
4. New Business:
 - a. Next work day/evening
 - b. Other Issues(Tom/Dan)
5. Future Meetings:

Meeting normally on 4th Thursday. January 24, 2008;
February 28, 2008; March 27, 2008; April 24, 2008; May 22, 2008