

## Building and Grounds (& cemetery board) Minutes December 6, 2007 6:30PM

**Attending:** Tom Schneider, Pat Daily, Carl Micech, Ross Walek, Mark Zapp, Tom Ruthmansdorfer, Mark Kozlowksi, Dan Wachs & Alan Bronikowski.

**Excused:** Ron Callies

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1. Opening prayer. Tom lead the prayer and faith sharing.
2. Review meeting minutes from October 25<sup>th</sup> meeting. The minutes did not look right will re-evaluate.
3. Old Business:
  - A. Building Committee (Alan Bronikowski). The gym proposal continues to be a focus for the committee. Proposals were gathered from 2 firms. A survey was done looking at whether money could be raised.
  - B. Administrative Services committee (Alan Bronikowski). We met in November and will meet again in 2008.
  - C. Technology committee update/ new CAT5e lines.(Tom/Alan) One of the servers had to be moved back to the computer lab because there was not enough bandwidth on the Ethernet lines. New cables will need to be pulled. Patrick will see about getting some Cat 6 wire.
  - D. Gas to the Kitchen/ New Appliances? (Tom). The stove is here. Bob Ilk also has a gas stack oven that we may be able to purchase. Mike Kuick suggested that we look at getting an ignition system so we can avoid using the pilot light.
  - E. New insulation and ceiling tiles, next steps. (Alan/Dan) School is out for Christmas on Dec. 21<sup>st</sup>. The plan is to take out the tiles and put in the insulation on December 27, 28 and 29<sup>th</sup>. Mark, Mark, Carl, Ross, Patrick all should be available. Alan to call Andy Parr, Tim Dugan. Dan said that we would get rebates from WE Energies for insulation and lighting. There may also be some rebates for therms saved with new high efficiency boilers.
  - F. Culvert plan/Parking lot work(Tom) Water main will be going in this February.
  - G. Incinerator(winter work) (Dan) Postpone until January or Febraury.
  - H. Rental unit work(Dan) We were looking at replacing water heater in the unit. Look to do this in January/February.
  - I. Landscape work(Tom) Tom transplanted the bushes by the North east corner of the LBC, The work is done. Some trimming will be needed in Spring along with more mulch.
  - J. Building Security/Cameras(Alan) Tom got some information from a security consulant. She suggested using a motion sensor with a loud alarm as the most cost-effective deterrent.
4. New Business:
  - a. Next work day/evening Set for Decebmer 27<sup>th</sup> and 28th
  - b. Other Issues(Tom/Dan) Pat and Dan brought electricity to the East doors of the gathering space. The new door control is in place.
  - c. Caulking on south side of church is leaking. The contractor came back and re-caulked. He suggested we re-surface the area between the windows(the non brick covering) which looks like a stone mixture. Roof leaks in the south wing near the open area. There was another leak near the computer lab as well.
  - d. Dennis Shadd resigned due to medical issues. A new assistant, Jennifer Compton, Dan's sister-in-law has been hired.

**Building and Grounds (& Cemetery Board) AGENDA January 24, 2008**

1. Opening prayer
2. Review meeting minutes from December 6<sup>th</sup> meeting.
3. Old Business:
  - A. Building Committee – Review Gym proposal and written response.(Alan Bronikowski).
  - B. Administrative Services committee (Alan Bronikowski).
  - C. Technology committee update/ new CAT5e lines.(Tom/Alan)
  - D. Gas to the Kitchen/ New Appliances? (Tom).
  - E. New insulation and ceiling tiles, next steps. (Alan/Dan)
  - F. Culvert plan/Parking lot work(Tom)
  - G. Incinerator(winter work) (Dan)
  - H. Rental unit work(Dan)
  - I. Building Security/Cameras(Alan)
  - J. Bathroom sink/ urinals issues(Dan)
4. New Business:
  - a. Next work day/evening
  - b. Other Issues(Tom/Dan)
5. Future Meetings:

Meeting normally on 4<sup>th</sup> Thursday.  
February 28, 2008; March 27, 2008; April 24, 2008; May 22, 2008