

Building and Grounds (& cemetery board) Minutes August 21, 2008 6:30PM

Attending: Tom Schneider, Pat Daily, Carl Micech, Mark Zapp, Mark Kozlowski, Tom Ruthmansdorfer, Dan Wachs & Alan Bronikowski.

Excused: Ron Callies, Jim Rehfeldt, Ross Walek,

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1. Opening prayer --- Tom led the committee in prayer and faith sharing.
2. Review meeting minutes from May 22nd meeting. Minutes were reviewed and approved.
3. Old Business:
 - A. Gas to the Kitchen/ re-conditioned Appliances? (Tom). Appliances are ready. At the end of meeting we will move the ovens into place. John Weiss and Bob Ilk cleaned and painted the ovens. New gas shutoffs were installed by Dan and Mike Kuick. Will have the service done on pilot lights right away to avoid future problems.
 - B. New insulation and ceiling tiles, next steps- South wing (?). (Alan/Dan) Parish Office is complete, except for the fans. Discussed working on sacristy. Tom to check with Fr. Pat and Judy.
 - C. Culvert plan/Parking lot work(Tom) Culvert has been completed. The work was completed when South Chicago was repaved. It cost the parish only \$2700, to have it done. Mark Zapp will look into posts to keep the buses on the asphalt.
 - D. TO DO LIST:
 - 1 Cable for youth room, good shepard and cafeteria (Alan) Need to measure the runs and get a work night.
 - 2 Track lighting for Tabernacle Fr. Pat requested spot lights for the tabernacle. Pat to check into what's possible.
 - 3 Replace tiles in church? – This is an expensive proposition, tiles and mastic have asbestos, we would have to hire abatement firm to remove tiles and mastic.
 - 4 Lights in gather space hallways are burned out. Dan is looking for some 40w CFL replacements.
 - 5 EXIT sign battery backup not working. Dan to check and confer with Patrick.
 - 6 Internal Signs are done. Dan will get these installed before school starts.
 - 7 Tree at rental property dead. This needs to be professionally removed. Dan to check with Joe about a local tree removal service.
 - 8 Three Phase Motor in kitchen. The motor needs new bushings and then we could see about a rheostat to controls speed. We would like a low and high speed setting on this fan.
 - 9 Need plumbing estimate to connect outdoor water hydrant. Dan to contact Joel at Illingsworth to get an estimate for the plumbing work. Perhaps Steve and Jim could do the work for us.
 - 10 The finish on the Wood Exterior doors are separating. Carl and others have reported this problem. Tom to call Beyer and get some answers from them. These door should last longer, we have been varnishing them every year. Mark Kozlowski suggested a wood filler that could fix the doors. We will wait to see what Beyer has to say.
 - E. Boiler information update (Dan/Jim R.) Dan got another energy audit. If we replace one of our boilers with a 95% efficient we will save \$6400 per year. We need an estimate on what it will cost to get a boiler installed.
 - F. Mini audit. Incentive for window updates is not worth the cost. 26 low flow aerators were put throughout the campus. Should save us quite a bit on water costs. Sinks in the classrooms were not done since they were Kohler fixtures.
 - G. Building Security/Cameras(Alan) No update this meeting will keep on agenda.
 - H. Bathroom sink estimates(Dan) Per Dan this will cost between \$1500-\$2000 per bathroom. Dan will talk to this further at the next meeting.
 - I. Urinal valve on lower level is leaking. Dan to research the cost of putting in Sloan valves in on these urinals.

Building and Grounds (& Cemetery Board) AGENDA September 25, 2008

1. Opening prayer ---
2. Review meeting minutes from August 21st meeting.
3. Old Business:
 - A. Kitchen re-conditioned Appliances – wrap-up (Tom).
 - B. New insulation and ceiling tiles, next steps- South wing (?). (Alan/Dan)
 - C. Cable for youth room, good shepard and cafeteria (Alan)
 - D. Boiler information update (Dan/Jim R.)
 - E. Building Security/Cameras(Alan)
 - F. Bathroom sink estimates(Dan)
4. TO DO LIST:
 - 1 Cable for youth room, good shepard and cafeteria (Alan).
 - 2 Track lighting for Tabernacle
 - 3 Replace tiles in church? _
 - 4 Lights in gather space hallways are burned out.
 - 5 EXIT sign battery backup not working.
 - 6 Internal Signs are done.
 - 7 Tree at rental property dead.
 - 8 Three Phase Motor in kitchen.
 - 9 Need plumbing estimate to connect outdoor water hydrant
 - 10 The finish on theWood Exterior doors are separating.
5. New Business:
 - a. Next work day/evening
 - b. Other Issues (Tom/Dan)
6. Future Meetings:

Meeting normally on 4th Thursday.
October 23, 2008, Dec 4, 2008
January 22, 2009, February 26, 2009, March 26, 2009, April 23, 2009, May 28, 2009