

ST. MATTHEW PARISH COUNCIL

MEETING MINUTES

August 25, 2008

Council Members Present: Fr. Pat O'Loughlin, Cliff Shelton, Blanche McQuitty, Matt Knorr (telephone), Michael Kuick, Phil Unti, Karen Franckowiak, Mike Hofman, Sharon Tehan, Marie Schulner, Troy Fields, Jeff Menz (telephone), Alice Hatzenbeller (guest), Andy Paar (guest)

Excused: None

Plans for Archbishop Dolan's Visit – Alice Hatzenbeller

Archbishop Dolan will be at St. Matthew's from Saturday afternoon, September 13th through Monday morning, September 15th. He will hear confessions at 4:00PM Saturday, preside at 5:00 mass with installation of Fr. O'Loughlin as our new pastor. The Archbishop will also preside at the 7:30AM and 9:30AM masses on Sunday. On Sunday Dolan will also give the 60 minute talk to the adults on "The Sacraments" during GIFT after the 9:30AM mass. After lunch the Archbishop will meet in individual sessions with three groups: Fr. Pat and Trustees, then Parish Council and then the Pastoral Staff. The Archbishop will also preside at the 9:15AM school mass on Monday, September 15th.

B. McQuitty will chair the Parish Council hosting of the luncheon with Archbishop Dolan on Sunday, after GIFT.

Liaison Reports

Prayer & Worship was tabled

Southern Cross – C. Shelton reported that a determination was made to reduce the number of meetings from 6 to 3 times per year as needed. It was hoped that better communication between parishes could be accomplished. No interest was generated for another retreat. St. Stephen's sale of property did not go through at this time.

Christian Formation – M. Knorr reminded Parish Council that they will need to approve the committee's by-laws at the September meeting.

ASCB – J. Menz attended the Building & Grounds meeting where issue of paint peeling from the church doors. St. Matt's has followed suggested maintenance, therefore, this should not be a problem. Update at next meeting

Finance - Revised budget was provided to Council. B. McQuitty asked whether an amount had been determined for the math textbooks that were allocated funds from the Auction and if there is excess monies available how would they be used. Cost of textbooks have not yet been determined. M. Kuick indicated that the School Board decides which projects to fund from the auction. Discussion on defibrillators and training for their use took place. Will check with John Lee. Discussion of decision on funding of computer teacher. M. Kuick indicated that funding was removed from budget. Home & School felt strongly that teacher was needed and agreed to fund the position. Discussion took place regarding tuition payments in arrears. Many issues have been resolved but Council may have to determine how collection will take place in the future.

Chairperson's Report

Discussion of role of committee liaison's was reviewed. The liaison role is the primary communication link between Parish Council and acting committees. If a liaison is not available to attend a committee meeting, he should contact C. Shelton so that he may attend or arrange for someone else to attend.

Council was reminded that an Organizational Chart is available for reference in the front of the new Parish Directory that was recently provided to all parishioners.

Old Business

Meeting minutes for the June meeting were reviewed and approved as written.

New Business

Alice mentioned a concern regarding the use of e-mail addresses in the work place. Parish office should be notified if an individual wants a work e-mail address removed. Discussion of possible Parish Council retreat date was left for further discussion at later date.

It was questioned as to whether individual parishioner who were involved in law enforcement were asked for permission to publish their address and phone numbers in the Parish Directory. M. Kuick will investigate.

Pastor's Report

Communication between major committee, through their Parish Council liaison's is critical to assist the Council in the area of policy making to set the tone. It is especially imperative that the Finance committee and Council work together. Parish council members are stewards of the mission of the parish and the Finance committee members are stewards of the means of the parish. We need to put together a digestible budget to assist in the decision making at the Council level. Discuss at September meeting.

Goals for 2008-09 include: (1) the best liturgy we can do, (2) increased awareness that all we do flows from what we do in church on Sunday, and (3) The Archdiocesan Capital Campaign.

Closing Prayer was provided by M. Knorr.

Respectfully Submitted by

Karen Franckowiak

Parish Council Secretary