

## Building and Grounds (& cemetery board) Minutes October 23, 2008 6:30PM

**Attending:** Tom Schneider, Pat Daily, Carl Micech, Mark Zapp, Dan Wachs, Jim Rehfeldt, Tom Ruthmansdorfer & Alan Bronikowski.

**Excused:** Ron Callies, Ross Walek, Mark Kozlowski & Jim Rehfeldt

1. Opening prayer – Tom led the opening prayer and faith-sharing.
2. Review meeting minutes from September 25th meeting. Minutes were reviewed and approved.
3. Old Business:
  - A. Kitchen re-conditioned Appliances – wrap-up (Tom). Mike Kuick/Dan to check on the house of 1000 parts.
  - B. New insulation and ceiling tiles, next steps- South wing.(January) (Alan/Dan) We will think about sometime in January.
  - C. Boiler information update (Dan/Jim R.) Budget estimates were sent to Finance Committee. We did not get and official response from Finance. Committee voted to send Boiler proposal to Parish Council through Jeff Menz. Additional estimates are still needed. Dan to contact Becker Boiler and PBS(packaged boiler systems) for estimates. We use over 19,000 therms of natural gas each year, the new boilers would save us more than 1/2, 7,000 therms, which cost us over \$7,000 per year. This replacement will pay for itself in 7-10 years depending on how quickly the price of Natural gas increases..
  - D. Building Security/Cameras(Alan) Carl informed the committee that 5 schools in the Racine area have had their computers stolen. He recommended that the committee re-visit our alarm system proposal. Tom volunteered to start talking to the staff about the alarm system idea. We discussed the use of an alarm system with a motion sensor and enabling a large noise source.
  - E. Bathroom sink estimates(Dan) Dan still waiting for estimate. Report on next meeting.
4. TO DO LIST:
  - 1 Cable for youth room, good shepard and cafeteria (Alan). Alan will measure distance and check on the amount of coax that we have in Dan's area. He will email group on a worknight.
  - 2 Track lighting for Tabernacle Work completed by Patrick..
  - 3 EXIT sign battery backup not working. Dead battery, Dan to get battery info to Partick.
  - 4 Three Phase Motor in kitchen. Motor works fine the FAN assembly has bad bearings. Dan has replacements and will try to fix while the weather is still 'warm'.
  - 5 Need plumbing estimate to connect outdoor water hydrant. Work is completed on hydrant plumbing. We are still waiting for the bill from Illingworth. We need to support and protect hydrant by the pavilion. The suggestion was to put in two 4 inch bollards. There is also a need to protect the copper pipe entering the school building. A number of ideas, like metal window wells were discussed.
  - 6 The finish on the Wood Exterior doors are separating. Beyer said that this is a typical problem with wood doors. They offered to install at no labor cost, fiberglass doors. The cost of these doors was over \$10,000. We felt that it was best to stay with the existing doors for the time being.
5. New Business:
  - a. Next work day/evening Alan will send an email for the cable work. Mark plans to do the concrete work in the next week or so. He doesn't think that he will need much help.
  - b. Other Issues (Tom/Dan)  
WE energy to put new padlock on substation. We can only enter when they are present. We need to clean out substation area of leaves and other debris.  
Smartboard/whiteboards will need to be installed. B&G has not been officially contacted about this additional work. Dan replaced ballasts in elevators with electronic ballasts and more efficient lights.  
Karl painted the mail box!  
B&G committee agreeded that kitchen budget should pay 2/3 of gas stove work bill and cooler bill.  
Fluctating flames on the stoves, Illingworth thinks vent pipe on regulator needs to be bigger, work is underway.

## Building and Grounds (& Cemetery Board) AGENDA December 1, 2008

1. Opening prayer ---
2. Review meeting minutes from October 23rd meeting.
3. Old Business:
  - A. New insulation and ceiling tiles, next steps- South wing (?)(January). (Alan/Dan)
  - B. Boiler information update (Dan/Tom)
  - C. Bathroom sink estimates(Dan)
  - D. Building security system(Tom)
4. TO DO LIST:
  - a. Cable for youth room, good shepard and cafeteria (Alan).
  - b. EXIT sign battery backup not working.
  - c. Fan(bearings) in kitchen.
  - d. Need to secure outdoor water hydrant.
  - e. WE energy and substation cleanup
  - f. Smartboard/whiteboard installation.
5. New Business:
  - a. Next work day/evening
  - b. Other Issues (Tom/Dan)
6. Future Meetings:

Meeting normally on 4<sup>th</sup> Thursday.  
Dec 4, 2008  
January 22, 2009, February 26, 2009, March 26, 2009, April 23, 2009, May 28, 2009

### CEILING TILE COSTS

These numbers are approximate. The Kindergarten room (K-4 now) is 1000 sq. ft. While all the other rooms are 900 sq. ft.

In any case the cost (900sq ft room) is:

Ceiling Tiles:	\$ 933
Track:	\$ 375
<u>Lights:</u>	<u>\$ 375</u>
Total:	\$1,683

This excludes the cost of insulation which is not needed on the lower floor.

(Home and School indicated that they would earmark \$15,000 for this work 9/2/08)