

Building and Grounds (& cemetery board) Minutes December 4, 2008 6:30PM

Attending: Tom Schneider, Pat Daily, Carl Micech, Mark Zapp, Dan Wachs, Jim Rehfeldt, Jeff Menz, Steve Joosten, Tom Ruthmansdorfer & Alan Bronikowski.

Excused: Ron Callies, Ross Walek, Mark Kozlowski & Jim Rehfeldt

1. Opening prayer – Tom led the opening prayer and faith-sharing.
2. Review meeting minutes from October 23rd meeting. Minutes were reviewed and approved.
3. Old Business:
 - A. Kitchen re-conditioned Appliances – wrap-up (Tom). Still waiting on parts.
 - B. New insulation and ceiling tiles, next steps- South wing. (January) (Alan/Dan) Worknights originally scheduled for Jan. 19 and 26th. CHANGED to Jan 20th due to conflict with GIFT program. There are 2 skylights in each sacristy which must be removed. We will use plastic and tape-off the doorways to keep dust down. The server sacristy and hallway will be done first on the 20th of January. Steve Joosten will work with Shelly to recruit some youth to help.
 - C. Boiler information updates (Dan/Jim R.) Budget estimates were sent to Finance Committee. Additional estimates were received from Becker Boiler (~90,000) and PBS (packaged boiler systems) (\$82,000), both estimates exclude the asbestos abatement costs. It looks like this project will get moved into the next fiscal year.
 - D. Building Security/Cameras (Alan) We discussed the use of an alarm system with a motion sensor and enabling a large noise source. Steve Joosten volunteered to look into this further. Other options were discussed in light of a suspicious person walking through the building during our meeting.
 - E. Bathroom sink estimates (Dan) Dan got an estimate of \$1871 per bathroom with all four bathrooms costing \$7500. Replacing the flush valves would cost \$10,000 (25 valves x \$400 each). No action will be taken at this time.
4. TO DO LIST:
 - A. Cable for youth room, Good Shepherd and cafeteria (Alan). Alan found that we have around 150 feet of coax cable. This will not be enough to do all the areas. Initially we will do the Computer lab to the Good Shepherd room and then over to the youth room. We should have enough cable for that. To put cable into the Cafeteria we will need another 100 feet of cable. We need to go from the utility room in the lower level of the gathering space down the hall into the cafeteria.
 - B. EXIT sign battery backup not working. Dead battery, Dan to get battery info to Patrick.
 - C. Three Phase Motor in kitchen. This work was completed!
 - D. Need to secure outdoor water hydrant. (Mark). Mark had some ideas on how it can be secured but the weather turned on us before anything more could be done.
 - E. WE energy and substation cleanup (Dan). We have not heard back from We Energies.
 - F. Smart Board/Whiteboard installation. All equipment is here, worknights planned for December 29 & 30th.
5. New Business:
 - a. Next work day/evening December 29&30 for Smartboard/Whiteboards and January 20th/January 26th for ceiling replacement in sacristies.
 - b. Other Issues (Tom/Dan)
 - Unit vents are getting old, need to contact Jim Rehfeldt about possible solutions.
 - Ideas for Faith In Our Future campaign projects:
 - 1) Insulation and ceiling tiles
 - 2) Restroom upgrades.
 - 3) West Entrance upgrade.
 - 4) Kitchen Compressor replaced with water cooled.
 - 5) Rectory roof.
 - 6) Lower level ceiling replacement.

Building and Grounds (& Cemetery Board) AGENDA January 22, 2009

1. Opening prayer ---
2. Review meeting minutes from December 4th meeting.
3. Old Business:
 - A. Kitchen re-conditioned appliances –wrap-up(Tom/Dan)
 - B. New insulation and ceiling tiles, next steps- South wing (?)(January). (Alan/Dan)
 - C. Boiler information update (Dan/Tom)
 - D. Bathroom sink estimates(Dan)
 - E. Building security system(Steve)
4. TO DO LIST:
 - a. Cable for youth room, Good Shepherd, Youth room and cafeteria (Alan).
 - b. EXIT sign battery backup not working.
 - c. Need to secure outdoor water hydrant.
 - d. WE energy and substation cleanup
 - e. Smartboard/whiteboard installation.
5. New Business:
 - a. Next work day/evening
 - b. Other Issues (Tom/Dan)
6. Future Meetings:

Meeting normally on 4th Thursday.
February 26, 2009, March 26, 2009, April 23, 2009, May 28, 2009

CEILING TILE COSTS

These numbers are approximate. The Kindergarten room (K-4 now) is 1000 sq. ft. While all the other rooms are 900 sq. ft.

In any case the cost (900sq ft room) is:

Ceiling Tiles:	\$ 933
Track:	\$ 375
<u>Lights:</u>	<u>\$ 375</u>
Total:	\$1,683

This excludes the cost of insulation which is not needed on the lower floor.

(Home and School indicated that they would earmark \$15,000 for this work 9/2/08)