

**Report to Council
St. Matthew Parish
Submitted to the Vice Chairperson
Committee: Board of Education
Person Submitting: Christine Apple**

Meeting Date: 2 February 2009

Members Present: J. Barber, C. Apple, K. Dolan, J. Heiges, S. Shawver, M. Studer, J. Lee, J. Otto

Excused: Fr. Pat; S. Margraff, L. Cheaney, M. Knorr

Guests: None

1. Opening Prayer/Question of the Week.

New Business

1. **Budget-** Extensive discussion regarding the increased cost of operations for the school versus the need to remain fiscally conservative when increasing tuition dollars for parents. Many ideas were exchanged and it was concluded that further numbers would have to be generated in order to help determine the type of dollar amount increase.
2. **Home and School Bylaws** – Approved by the Board of Education.
3. **Contract Wordings** – Sent out to Fr. Pat for review. Draft completed by John Lee.
4. **Memorandum to Parish Council** – John Lee sent a draft document out to the CFC chair/ Parish Council clarifying Parish Policy for Students from other Parishes. The parents will still be obligated to fulfill the fundraising contract.
5. **Principal Updates** – Extended Care reported an intake of 16,437.50 from September 1st 2008 to February 2nd 2009. All unpaid outstanding balances have been collected for the 2007-2008 school year but there remains approximately 2900.00 unpaid balance from 2006-2007 school year. There are 22 children enrolled in the morning and 28 enrolled in the afternoon. There continue to be problems with the laptop in Extended Care. Extended Care has been in communication with Tom S. to see if they can possibly obtain a new laptop or new software. A copy of the budget for Extended Care

was presented to the BOE and approved. The kitchen staff reports that some food was lost due to a refrigerator breakdown. A request was made to the Home and School to help cover 2/3 of the cost of the lost food. It may be covered by insurance. Catholic Schools Week was a big success. On Monday, the teachers learned new technology and the web pages were updated. S. Shawver gave the teachers an update on new licensing requirements for teachers. The theme of the week was “Celebrate Service” and many activities took place including a penny war, assemblies, high interest day etc.

Floor items – John Lee* stated he would look at different budget proposals and e-mail them out to BOE members.

Respectfully submitted...Christine Apple