

## Building and Grounds (& cemetery board) Minutes Feb 26th, 2009 6:30PM

**Attending:** Tom Schneider, Pat Daily, Carl Micech, Mark Zapp, Dan Wachs, Jim Rehfeldt, Jeff Menz, Steve Joosten, Tom Ruthmansdorfer & Alan Bronikowski.

**Excused:** Ron Callies, Ross Walek, Mark Kozlowski & Jim Rehfeldt

1. Opening prayer – Tom led the opening prayer and faith-sharing.
2. Review meeting minutes from December 4th meeting. Minutes were reviewed and approved.
3. Old Business:
  - A. Kitchen re-conditioned Appliances – wrap-up (Tom). Stove and oven are both working there is some calibration on the upper one to be done. That should be done this week. Cooler work, additional work is needed on the compressor. The service man would like to switch out the inside condenser and reverse fan direction. Sal's guy has proposed to do a different set of work for about \$350.
  - B. New insulation and ceiling tiles, next steps- South wing. (January) (Alan/Dan) Committee went and visited the South Wing at the end of the meeting. The concept of cutting 4 inches off certain walls and the putting up the insulation, lights and ceiling was discussed. After discussing a few alternatives, it was decided that the insulation and tiling should be purchased so that the work can begin around the middle of May..
  - C. Boiler information updates (Dan/Jim R.) At this point the boiler is not being consider. The committees do not want to tap the parish reserves at this time. Alan discussed the potential to have a third party pay for the project and then we repay through shared savings.
  - D. Security/Cameras (Alan) We discussed the use of an alarm system. The estimate was for about \$3,300 for six strobes and sirens. All contingency funds were removed from the budget for next FY. No funding for this option seems possible at this time.
  - E. Bathroom sink estimates (Dan) Dan got an estimate of \$1871 per bathroom with all be taken at this time. This is also included in the FIOF campaign.
4. TO DO LIST:
  - A. Cable for youth room, Good Shepherd, and cafeteria (Alan). This work is planned for March 3<sup>rd</sup> worknight
  - B. Cable for Principals office and school office.(dan)---New Request.
  - C. EXIT sign battery backup not working. Done.
  - D. Need to secure outdoor water hydrant. (Mark). Water Hydrant is secure.
  - E. WE energy and substation cleanup (Dan). WEPCO cleared out substation..
  - F. Smart Board/Whiteboard installation. All done and completed.
5. New Business:
  - a. Next work day/evening Tuesdays March 3<sup>rd</sup>. 6:30PM .
  - b. Other Issues (Tom/Dan)
    - What exhaust motor is not working in the south wing, Dan plan on fix.
    - Unit vents are getting old, need to contact Jim Rehfeldt about possible solutions.

**Building and Grounds (& Cemetery Board) AGENDA March 26, 2009**

1. Opening prayer ---
2. Review meeting minutes from February 26th meeting.
3. Old Business:
  - A. New insulation and ceiling tiles, schedule- South wing (?)(January). (Alan/Dan)
  - B. Bathroom sink estimates(Dan)
  - C. Building security system(Steve)
4. TO DO LIST:
  - a. Cable for youth room, Good Shepherd, Youth room and cafeteria (Alan).
  - b. Cable for school office and principal office.(Alan)
5. New Business:
  - a. Next work day/evening
  - b. Other Issues (Tom/Dan)
6. Future Meetings:

Meeting normally on 4<sup>th</sup> Thursday.  
April 23, 2009, May 28, 2009

**CEILING TILE COSTS**

These numbers are approximate. The Kindergarten room (K-4 now) is 1000 sq. ft. While all the other rooms are 900 sq. ft.

In any case the cost (900sq ft room) is:

Ceiling Tiles:	\$ 933
Track:	\$ 375
<u>Lights:</u>	<u>\$ 375</u>
Total:	\$1,683

This excludes the cost of insulation which is not needed on the lower floor.  
(Home and School indicated that they would earmark \$15,000 for this work 9/2/08)