

St. Matthew Parish Athletic Association

July 16, 2009 Meeting

Minutes

Attendees: Andy Paar, Tom Borts, Jamie Daun, Rick Chaney, Shelley Madden, Micki Sullivan, Jennifer Heiges, Dave Sims, Stacy Sims, Dan Lownik, Eric Burchardt, Joe Miller, Christie Paar

The meeting started with recognition of the new Athletic Director (Andy Paar) and his replacement as SMPAA Secretary (Dave Sims).

1. SMPAA assignments

- a. Volunteer Coordinator
 - i. Cari Wolf has volunteered
 - ii. Each family will have its \$100 deposit returned after reaching 6 volunteer hours
- b. Concession Stand Orderer and Stocker
 - i. It was suggested that we maximize the storage space we have to minimize the number of orders and trips to purchase concession items
 - ii. This position will evaluate the two main suppliers – Sam’s Club and Restaurant Depot – to try to consolidate purchases as much as possible
 1. If we use Sam’s Club we may be able to utilize scrip to pay the bill
 - iii. Jennifer Heiges said she is considering volunteering for this position
- c. Uniform Coordinator
 - i. Chad Wolf has volunteered
- d. Grounds
 - i. Rick Chaney and Joe Miller will continue in this role
 1. Tom Borts may take over the role next year
- e. Athletic Director
 - i. Andy Paar is the new AD
- f. Gym Coordinator
 - i. Jamie Daun and Dan Duchniak
 - ii. Dan and Jamie are taking with Parkway Apostolic about renting or leasing their gym space
 1. 3 possible options
 - a. Rent blocks of time
 - b. Lease the gym space
 - c. Manage the gym space (would allow us to rent to others)

2. Insurance issues need to be identified and resolved prior to executing any lease or rental agreement
3. There will be 4 volleyball teams this fall
 - a. Not sure if Parkway has volleyball nets
 - b. Won't be able to use Parkway as a home gym for volleyball this season
- g. Web Site Coordinator
 - i. Andy Paar will plan to do this
 - ii. It was mentioned that we need to do a better job of promoting the athletics website
- h. Memorial Day Soccer Classic Coordinator
 - i. No volunteers yet
- i. BVPSL Liasion
 - i. No volunteers
 - ii. There is a rumor that Divine Mercy may be selling the property that includes its soccer fields
- j. Will need several new coordinators next year
 - i. Volleyball – Stacy Sims volunteered
 - ii. Basketball
 - iii. Cheerleading

Committee-Related Discussion

1. Rick Chaney suggested that SMPAA purchase some of the discontinued garbage carts from the City of Oak Creek. The board approved the purchase of 4 containers.
2. Spirit Wear – Stacy Sims, Jill Duchniak and Micki Sullivan will be coordinating Spirit Wear
 - a. Micki distributed a sample Spirit Wear order form
 - b. The form will need to be finalized before Back to School Day
 - c. Jamie Daun requested that they offer blue baseball hats
 - d. Plan to have one big order at Back To School Day, and another order before Christmas

2. Back to School Day

- a. August 27, 12 noon to 6 p.m.
 - i. Rick Chaney and Andy Paar plan to be there all day

3. Volleyball Uniforms

- a. Uniforms have been ordered

4. Financials

- a. Rick Chaney distributed the June statement
 - i. Rick noted that the BVPSL payment is \$750, lower than the \$1,000 budgeted
 - ii. The statement is not final, the 60/40 split is still being finalized
 - iii. There should be about \$6,000 in the account heading into the 2009/10 FY
 - iv. It was noted that concessions resulted in \$6,000 profit for the fall and spring soccer seasons, and that we need to communicate the importance of concession sales to families
 - 1. \$1,500 of this went to the parish
 - v. It was suggested that we apply a small mark-up to the spirit wear items

The Secretary left the meeting at this point.

Faithfully submitted,

David Sims

SMPAA Secretary