

Building and Grounds (& cemetery board) Minutes March 24, 2011 6:30PM

Attending: Dan Wachs, Carl Micech, Tom Ruthmansdorfer, Pat Daily, Dennis Tourangeau, Alan Bronikowski, Mark Kozlowski, Dan Rewolinski and Troy Fields

Excused: Ross Walek, Jim Rehfeldt and Mark Zapp

1. Opening prayer --- Tom led the prayer.
2. Review meeting minutes from February 24th meeting. Minutes reviewed and approved.
3. Old Business:
 - a. Building security and camera system(Alan) Camera system is in place and focused. Alan is waiting to hear back from Dave Johnson to see if any other adjustments need to be made.
 - b. Fr. Pat came and talked about the cemetery issues(Dan to review w/Fr.Pat)
Proposed actions:
St. Matt's cemetery policy approved and sent to PC (Alan)Cemetery policy was approved. It needs to be published and put on web site. We also need to get it into the bulletin.
Dan to show Fr. Pat and Darlene the trees and shrubs to be removed.(Dan) Darlene published the list of graves that needed trees removed. There are three large trees that need to come down. Dan got estimates on taking the trees down. Dorchak family tree service wants \$2500 for all three trees. Tamarack tree service \$400 for two trees. Dan to forward estimates to Fr. Pat for a decision..
 - c. Unit vents are getting old, update from Jim Rehfeldt Jim to have an engineer from Illingsworth to meet with Dan and walk the building. The hope is that we can get a ball park estimate as to what this work would cost.
 - d. FIOF work lower level, scout room and music room, Easter(Dan/Alan) April 25th is the date planned for the worknight.
 - e. TO DO LIST:
 - a. Security camera work Completed for now.
 - b. 5th grade bleeder valve needs to be fixed. Waiting for summer
 - c. Rental unit fence issue. Still open issue.
 - d. Rental unit leaky bath tub. The tub is no longer leaking. Tom R to contact Ross Walek to see if he will help repair drywall. Look to fix this after the tenants have moved out.
 - e. Coax for Cable TV needed in Principal's office. Completed, but her TV needs to be installed.
 - f. Smart boards(3) will be ordered. Only one was ordered, will be installed during April, in the 2nd grade.
 - g. Playset to arrive around April 8th. Plan to try and start this work during Easter break. Need to contact H&S for help. Dan will need help getting it off the truck, it comes on pallets. Dan and Alan to discuss offline.
 - h. Picnic tables under pavilion have bolts sticking out. The bolts need to be trimmed. Carl finished this work.
 - i. Patch and paint cracks under windows in the Church. Perhaps a worknight item.
4. New Business:
 - a. Next work day/evening Dan will contact the team for the smart board worknight. April 25th will be the ceiling tile worknight and playset.
 - b. Other Issues (Pat/Dan) -- estimates to replace screens and storms on cafeteria windows. The cost to replace them are \$640 Lurie glass and the other estimate is for \$1100 airport glass. Dan also got estimates to replace a number of the thermopanes in cafeteria. \$392 complete, Lurie glass and 177 each for 5 windows, airport glass. The B&G committee approved both these expenditures.
--Change the lights out in church. 85w bulbs to 55w bulbs, saving \$252.00. project cost \$1745.50
Asphalt estimates to everyone on the committee. We need to look for another bid on the asphalt.
Possible sign for the school. Dan just heard about it recently. We will need to get a proposal.
Need a work day for cemetery so that we can put the stone in place. Will plan to do the work in early May.
Publish it in the bulletin or notice in the bulletin referring the web site. Or perhaps an article in the Buzz. Buzz article about cemetery and guidelines.
Still waiting for LED quote for parking lot lights.

Building and Grounds (& Cemetery Board) AGENDA April 28, 2011

1. Opening prayer
2. Review meeting minutes from March 24th meeting.
3. Old Business:
 - c. Building security and camera system(Alan)
 - d. Fr. Pat came and talked about the cemetery issues(Dan to review w/Fr.Pat)
Proposed actions:
 - St. Matt's cemetery policy approved and sent to PC, need to publish. (Alan)
 - Dan to show Fr. Pat and Darlene the trees and shrubs to be removed.(Dan)
 - c. Unit vents are getting old, update from Jim Rehfeldt
 - d. FIOF work lower level, scout room and music room, Easter(Dan/Alan)
 - e. TO DO LIST:
 - a. 5th grade bleeder valve needs to be fixed.
 - b. Rental unit fence issue.
 - c. Rental unit leaky bath tub.
 - d. Playset to arrive around April 8th.
 - e. Patch and paint cracks under windows in the Church.
4. New Business:
 - a. Next work day/evening
 - b. Other Issues (Pat/Dan)

Future Meetings:

Meeting normally on 4th Thursday.
May 26th, 2011

CEILING TILE COSTS

These numbers are approximate. The Kindergarten room (K-4 now) is 1000 sq. ft. While all the other rooms are 900 sq. ft.

In any case the cost (900sq ft room) is:

Ceiling Tiles:	\$ 933
Track:	\$ 375
<u>Lights:</u>	<u>\$ 375</u>
Total:	\$1,683

This excludes the cost of insulation which is not needed on the lower floor.