

Building and Grounds (& cemetery board) Minutes October 22th, 2009 6:30PM

Attending: Pat Daily, Carl Micech, Mark Kozlowski , Tom Schneider, Dan Wachs, Tom Ruthmansdorfer, Ross Walek, Dennis Tourangeau, Jim Rehfeldt & Alan Bronikowski.

Excused: Mark Zapp

1. Opening prayer --- Tom led the prayer and faith sharing.
2. Review meeting minutes from September 24th meeting. Minutes were reviewed and approved.
3. Old Business:
 - a. New insulation and ceiling tiles, schedule- South wing(Nov/Dec) (Alan/Tom) The planning for the ceiling replacement was discussed at great length. Tom presented a step by step plan for how the work will get done.
 - b. Building security system/Funding(Tom) We have the funding of \$5000, Dan and Tom talked with ADT and Simplex. Pat Daily's company would also like to bid on the intrusion system. Tom went through the ADT proposal. The simplex people came to give an estimate as well, it came late today. Need more time to think about it.
 - c. Leak and bad plaster in choir loft of LBC/ repaint steeple(Dan) The work was complete in the middle of October. Painting and chaulking done.
 - d. Bad cable TV in Cafeteria(Dan), may need a power splitter in Server room. The problem is resolved.
 - e. Tom is working with 2 eagle scouts on project. Landscaping eagle project on the southwest part of the property. The other eagle scout is looking for another project.
 - f. November 14th Parish Service day(Tom). Dan and Tom revised the list of projects for service day. There are 21 adults and 33 students signed-up to help. Different people were given responsibility to take care of some of the different items.
 - g. Boiler proposal that was re-sent to finance and parish council.The proposal has finance approval. We need to get the three bids together and have it all together for PC meeting.
 - j. Fr. Pat would like to move the tropy case and the original church placard. We have heard nothing further on this.
 - k. Unit vents are getting old, need to contact Jim Rehfeldt Jim discussed the best ways to replace the unit vents. That includes perhaps putting Roof Top units above a group of the classrooms. He also suggested using 're-heat' because of the air change-over requirements (fresh air). There is the potential for comfort issues when multiple classrooms have different thermostats. Another method would be to use an air handler and VAV boxes to control individual rooms. This could also allow us to air condition the rooms.
4. TO DO LIST:
 - a. Cable to principal office. The committee approved the letter as circulated.
 - b. White boards/smart board 3rd grade.Smart board has arrived, without a part. White boards should come next week. Whiteboard installation will be done on October 27th. Smart board will be installed on November 12th.
 - c. Mount TV from 7th grade in Library (no cable connection.)Not a priority at this time.
5. New Business:
 - a. Next work day/evening October 27th, November 12th and November 14th.
 - b. Other Issues (Tom/Dan) Service upgrade for new transformer is scheduled to be done by the end of this year. Carpet estimate for cafeteria, cost \$1280. Tom R. to call another contractor for other bids. December 5th training scheduled for cpr defibrulator. It will cost \$20 per person for the 6 hour course. Basketball court request came from athletic association. B&G members proposed a different location. The water spigot at the fish boil garage. We need to secure it. We have a bollard that we are going to use, put stone around the bollard and put a concrete cap on it.

Building and Grounds (& Cemetery Board) AGENDA December 3, 2009

1. Opening prayer
2. Review meeting minutes from October 22th meeting.
3. Old Business:
 - a. New insulation and ceiling tiles, schedule- South wing(Nov/Dec) (Alan/Tom)
 - b. Building security system/Funding(Tom)
 - c. Tom is working with 2 eagle scouts on project.
 - d. November 14th Parish Service day(Tom).
 - e. Boiler proposal that was re-sent to finance and parish council.
 - f. Fr. Pat came and talked about the cemetery issues

Proposed actions:

- Plot marker need to be checked(work with Mark Zapp).
 - What are the rules from the archdiocese?
 - Which graves need markers, what do we do?
 - What do the Kohler's have to say about it.
 - There is a meeting coming up with the Catholic Cemeteries to discuss integrating all the data together.*
 - Dan will be disinterring someones ashes.*
- g. Fr. Pat would like to move the trophy case and the original church placard.
 - h. Unit vents are getting old, need to contact Jim Rehfeldt

5. TO DO LIST:
 - a. White boards/smart board 3rd grade.
 - b. Mount TV from 7th grade in Library (no cable connection.)
5. New Business:
 - a. Next work day/evening
 - b. Other Issues (Tom/Dan)

Future Meetings:

Meeting normally on 4th Thursday.

January 28th , Febraury 25th , March 25th , April 22nd and May 27th , 2010

CEILING TILE COSTS

These numbers are approximate. The Kindergarten room (K-4 now) is 1000 sq. ft. While all the other rooms are 900 sq. ft.

In any case the cost (900sq ft room) is:

Ceiling Tiles: \$ 933

Track: \$ 375

Lights: \$ 375

Total: \$1,683

This excludes the cost of insulation which is not needed on the lower floor.