

Building and Grounds (& cemetery board) Minutes September 24th, 2009 6:30PM

Attending: Pat Daily, Carl Micech, Mark Kozlowski, Tom Schneider, Dan Wachs, Tom Ruthmansdorfer, Ross Walek & Dennis Tourangeau, (ddam@milwpc.com), Alan Bronikowski.

Excused: Mark Zapp, Steve Joosten & Jim Rehfeldt

1. Opening prayer – Tom Schneider led the opening prayer and faith sharing.
2. Review meeting minutes from August 27th meeting. The minutes were reviewed and approved.
3. Old Business:
 - A. New insulation and ceiling tiles, schedule- South wing. (Alan/Tom/Dan) -- **Alan and Tom and Dan will work on a plan. Tentative plan will be proposed for next meeting.** We are going to do the ceiling removal on November 30 and December 1st. We may have Carl remove the bathroom fixtures early. On November 14th we may move stuff out of the south Wing, as part of the parish service day.
 - B. Bathroom sink estimates(Dan) The estimate is \$12,240 to have a contractor(Anderson Plumbing) do all 4 bathrooms, includes new sinks and faucets, ADA compliant. It does not include permit cost.
 - C. Building security system(Alan) I met with Greg Nackel and he is going to get us an additional estimate on the cost of camera system.
 - D. Funding for security system(Alan) **Tom S. to put proposal from B&G to finance committee for approval. Finance approved and sent it on to Parish Council. \$2400 was coming from Soccer Tournament. Dan and Tom to get additional estimates from ADT and Simplex so that we have the 3 bids.**
 - E. Leak and bad plaster in choir loft of LBC(Alan) Painting the steeple is happening next weekend JB Painting, the estimate is \$2350. That bid includes the steeple and the cross.
 - F. Light the steeple on the LBC. The new lighting system is in place, Pat finished it tonight. The LBC committee is paying for the new light Pat Daily donated all the rest of the conduit and wiring. Pat had a bracket specially made to illuminate the LBC steeple.
4. TO DO LIST:

--The principal is asking to have Cable TV run to the school office for two televisions.. Dan to look for estimates to have a contractor do the work. Still working on it. Alan to compose a B&G letter discussing the cable tv issue and ask for justification. Cable was installed by Time Warner in the school foreducational use in the classrooms.

--Need to mount tv from seventh grade room in Library.
5. New Business:
 - a. Next work day/evening: November 30th and December 1st. November 14th for parishioner service day.
 - b. Other Issues (Tom/Dan) Tom R., Mary Shelton would like stage re-carpeted in Cafeteria. Tom R. to see principal and get agreement on funding.
 - c. Whiteboard update (DAN). The 3rd grade teacher is not in any hurry to get the boards up. Dan will let the principal and teacher work out the scheduling.
 - d. Bad cable TV in Cafeteria(Dan), may need a power splitter in Server room.
 - e. Tom is working with 2 eagle scouts on project. One is to improve landscaping around the ditch for the water run-off of the parking lot.
 - f. Tom met with another scout to put underground watering system around the gathering space. Jim Rehfeldt is a friend fo the Perkin's and might be helping with this project.
 - g. November 14th Parish Service day(Tom). Dan and Tom came up with a list of 8 things that can be done around the parish on the service day.
 - h. B&G committee discussed the Boiler proposal that was sent to finance and parish council last year. It was agreed that the proposal would be re-submitted now in an attempt to get funding before winter. This project will pay for itself in energy savings in around 10 years. We will save \$7,000 per year in natural gas costs.
 - i. **Fr. Pat came and talked about the cemetery issues. Fr.Pat circulated the maps of Plot D of the cemetery. There is some confusion over who is buried where. He went out to look at the cemetery. Dan and Darlene helped with locating graves. There is lots of information on the cemetery but is not of a lot of value unless taken all together. There are blocks in the cemetery. There are missing markers. Fr. Pat would like to put some markers on those graves. There are about 5 or 6 unmarked grave. We need some permanent type of permanent marker. Some type of marker would have to follow Archdiocese rules on grave marker. Need to get the rules on the cemetery markers. Kohler's have spent hours looking at the grave yard. Tom has gotten the Cemetary plots on a CAD drawing.**

Proposed actions:

- 1) **Plot marker need to be checked(work with Mark Zapp).**
- 2) **What are the rules from the archdiocese**
- 3) **Which graves need markers, what do we do?**
- 4) **What do the Kohler's have to say about it.**

j. Fr. Pat would like to move the tropy case and the original church placard. Alan and Tom S to write a response and send it around to committee. As response was sent from the B&G committee after the September meeting.
k. Unit vents are getting old, need to contact Jim Rehfeldt about possible solutions.

Building and Grounds (& Cemetery Board) AGENDA October 22, 2009

1. Opening prayer ---
2. Review meeting minutes from September 24th meeting.
3. Old Business:
 - a. New insulation and ceiling tiles, schedule- South wing(Nov/Dec) (Alan/Tom)
 - b. Bathroom sink estimates(Dan)
 - c. Building security system/Funding(Tom)
 - d. Leak and bad plaster in choir loft of LBC/ repaint steeple(Dan)
 - e. Bad cable TV in Cafeteria(Dan), may need a power splitter in Server room.
 - f. Tom is working with 2 eagle scouts on project.
 - g. November 14th Parish Service day(Tom).
 - h. Boiler proposal that was re-sent to finance and parish council.
 - i. Fr. Pat came and talked about the cemetery issues
Proposed actions:
Plot marker need to be checked(work with Mark Zapp).
What are the rules from the archdiocese?
Which graves need markers, what do we do?
What do the Kohler's have to say about it.
- j. Fr. Pat would like to move the tropy case and the original church placard.
- k. Unit vents are getting old, need to contact Jim Rehfeldt

4. TO DO LIST:
 - a. Cable to principal office.
 - b. White boards/smart board 3rd grade.
 - c. Mount TV from 7th grade in Library (no cable connection).
5. New Business:
 - a. Next work day/evening
 - b. Other Issues (Tom/Dan)Future Meetings:
Meeting normally on 4th Thursday.
December 3rd, 2009
January 28th, Febraury 25th, March 25th, April 22nd and May 27th, 2010

CEILING TILE COSTS

These numbers are approximate. The Kindergarten room (K-4 now) is 1000 sq. ft. While all the other rooms are 900 sq. ft.

In any case the cost (900sq ft room) is:

Ceiling Tiles: \$ 933
Track: \$ 375
Lights: \$ 375
Total: \$1,683

This excludes the cost of insulation which is not needed on the lower floor.