

Building and Grounds (& cemetery board) Minutes August 26th, 2010 6:30PM

Attending: Tom Ruthmansdorfer, Mark Kozlowski, Dennis Tourangeau, Dan Wachs, Pat Daily & Alan Bronikowski.

Excused: Jim Rehfeldt, Ross Walek, Carl Micech, Mark Zapp

1. Opening prayer --- Tom led the prayer and faith sharing.
2. Review meeting minutes from April 22nd meeting. Minutes were reviewed and approved.
3. Old Business:
 - a. Sean Marshall, Eagle scout project review(Dan). The Eagle Scout project has been completed during the weekend of the 14th and 15th. The grass is starting to come up now. The pitch seems to be good, but the width is only 8 feet not 10 to 12 feet. Dan will monitor over the fall and winter. We discussed putting a snow fence around part of the grass to keep the soccer balls off.
 - b. Building security system(Alan) The system is in place and functioning. The battery was received and connected. The building is in secured mode overnight. It automatically arms and disarms itself. The exact times and other details are available from Alan or Dan. We are trying to keep the details of the system and how it work out of print.
 - c. Boiler project status(Dan). The state inspector showed up and failed us since we had 150psi relief valves. The old boiler had a 30psi relief valve. Now with the boiler removed the relief valve must be changed. The city inspector will come back when Jim Rehfeldt change the relief valve. Dan is getting the paper work together for our Focus on Energy rebate.
 - d. WE energies transformer concrete(Dan/Pat). The concrete around the primary conduit is done. City inspector will look at both boiler and this at the same time. Dan wants to use abig piece of steel to cover the opening where the transformer use to reside. Jim Rehfeldt will get us that in the future. There were also some hot water leaks over the summer that have been fixed.
 - e. Fr. Pat came and talked about the cemetery issues. The committee discussed the issue. What does the purchase contract say regarding upkeep of the plot? Dan to talk to Fr. Pat on the issue. Dan to check with Darlene on the contract.

Proposed actions: Plot marker need to be checked(work with Mark Zapp).
What are the rules from the archdiocese? Alan to get archdiocese cemetary rules.
Which graves need markers, what do we do?
What do the Kohler's have to say about it. This is supposedly now on the Arch website.
 - f. Unit vents are getting old, need to contact Jim Rehfeldt We will table this issue for now.
 - g. Outdoor Basketball court(Mark Z.) The concrete pour happened last night (Wednesday). Joe is going to come back and move the stone by the dumpster or by the barn. The asphalt was completed earlier in August. The top coat will go on next week Wednesday.
 - h. FIOF work lower level(Dan/Alan) The 3 lower level classrooms are done(grades 3,4,5). The 6 ceiling fans need to be replaced. Next summer, the remaining 4 classrooms will be done. The Scout room and Music room have to be done during the year, if possible.
 - i. Plumbing status, sink/ flush valves(Dan) This work is done but it is over budget due to problem with plumbing in the walls that had to be replaced. There were valves that were breaking apart and had to be replaced. So there were some cost overruns. There were some toilets that would not flush properly. They are working for now but Dan will continue to monitor their performance. They may have to be replaced.
 - j. TO DO LIST:
 - a. Put a cable connection in Music room.
 - b. Insulate the work room.
 - c. Ceiling fans in grades 3,4,5.
 - d. Run power to TV in cafeteria
 - e. Add duplex outlet for Alarm System in Dan's area.
 - f. Wire mold on security system in church.
 - g. Fill old grease trap by dishwasher with concrete.
4. New Business:
 - a. Next work day/evening Tuesday Sept.7, at 6:00 pm.
 - b. Other Issues (Dan)
 - The principal wants a poster hung outside. Tom to check with City Hall.
 - The new grease trap is installed in kitchen. This one is thick heavy duty plastic not steel like the old one.
 - The grease trap under the dishwasher can be abandoned by draining and filling with concrete.
 - Timer don't seem to be working well. Dan needs to re-check. The bollard timer by the LBC is junk.

Building and Grounds (& Cemetery Board) AGENDA September 23, 2010

1. Opening prayer
2. Review meeting minutes from August 26th meeting.
3. Old Business:
 - a. Building security system(Alan)
 - b. Boiler project status(Dan).
 - c. WE energies transformer concrete(Dan/Pat).
 - d. Fr. Pat came and talked about the cemetery issues(Dan to review w/Fr.Pat)

Proposed actions:

Plot marker need to be checked(work with Mark Zapp).

What are the rules from the archdiocese?(Alan)

Which graves need markers, what do we do?

What do the Kohler's have to say about it.

What does plot contract say?(Dan)

- e. Unit vents are getting old, need to contact Jim Rehfeldt
- f. Outdoor Basketball court(Mark Z.)
- g. FIOF work lower level(Dan/Alan)
- h. TO DO LIST:
 - a. Put a cable connection in Music room.
 - b. Insulate the work room.
 - c. Ceiling fans in grades 3,4,5.
 - d. Run power to TV in cafeteria
 - e. Add duplex outlet for Alarm System in Dan's area.
 - f. Wire mold on security system in church.
 - g. Fill old grease trap by dishwasher with concrete.
 - h. Outdoor sign from Principal, city Hall rules(Tom)

4. New Business:

- a. Next work day/evening
- b. Other Issues (Pat/Dan)

Future Meetings:

Meeting normally on 4th Thursday. May 27th, 2010

Next FY meetings: August 26th, September 23th, October 28 and December 2rd, 2010

January 27th, February 24th, March 24th, April 28th and May 26th, 2011

CEILING TILE COSTS

These numbers are approximate. The Kindergarten room (K-4 now) is 1000 sq. ft. While all the other rooms are 900 sq. ft.

In any case the cost (900sq ft room) is:

Ceiling Tiles: \$ 933

Track: \$ 375

Lights: \$ 375

Total: \$1,683

This excludes the cost of insulation which is not needed on the lower floor.