

ST. MATTHEW PARISH COUNCIL

MEETING MINUTES – January 3, 2011

Parish Mission – *“We follow Jesus as a welcoming Catholic community of believers, fostering a life of active prayer and worship, sharing God’s word through education and action and reaching out in service to those in need.”*

PRESENT: Blanche McQuitty, Alan Bronikowski, Mike Kuick, Steve Anderson, Chris Adams, Cliff Shelton, Karen Franckowiak, Troy Fields, Fr. Pat, Mike Hofmann, Larissa Knorr

EXCUSED: N/A

REFLECTION/OPENING PRAYER B. McQuitty

MINUTES: Alan Bronikowski moved to approve minutes of the 11-29-10 PC meeting and Steve Anderson seconded the motion. Minutes were approved.

OLD BUSINESS

Budget Planning Timetable - The Personnel committee forwarded their projections to the Finance committee on December 16, 2010. Kris Wegner is closing out December and ‘Actuals’ will go out to the staff. Then staff will send projections back to the Finance Committee. If all remains on schedule Parish Council should have some feedback by the February meeting. The teacher contracts are the key drivers and they need to be out by March.

LIAISON REPORTS:

- (1) **Christian Formation Committee (CFC)** – Did not meet
- (2) **Prayer & Worship** - Did not meet.
- (3) **Southern Cross** – Didn’t meet. **Evangelization** – “Catholics Returning Home” will begin on Thursday, January 27 from 6:30 to 8:00PM at St. Louis parish. An insert was in the bulletin on Christmas weekend. Signs advertising the meeting are available and the group is looking for bakers.
- (4) **Social Ministry** – This group is still looking for direction, especially ‘Voices for Justice’ They need to look to Kris Wegner for budget information..
- (5) **Parish Life** – Major points of discussion were the upcoming calendar events for the next year. It is the intention to have a ministry fair in March with a new talent form being available. There will be three major social events this coming year including (1) Seasoned Member/New Member Social – April 30, 2011; (2) Church/School groundbreaking celebration – May 21, 2011; and (3) Little Brick church – Thursday mass in LBC on July 21, 2011. These events will be advertised after the new year. They are also looking to change the hospitality format by asking families to volunteer to host hospitality weekends (sign up would be during the “ministry fair).
- (6) **ASCB – Building & Grounds** – The ‘Boiler Project’ is now complete. The camera security system is being installed in the Gathering Space. Faith in Our Future work will be being scheduled during the Easter break. Markers still have not been installed in the cemetery due to frozen ground. New ‘Smart Boards’ have been ordered and are coming. Work is continuing on the installation of cable TV to the office, PA System wiring and other projects. There is always more to do.

- (7) **ASCB – Finance** – Kris Wegner noted that school tuition is down at this point. The committee discussed whether the budgeted tuition reflects what is actually expected. Kris will run a schedule based on the current school enrollment and payment schedules. School may have a budget shortfall of \$19,000. Home & School may be asked to use some auction money to handle shortfall or school will need to stop all spending. Extended Care wages are already at 75% of the total year budget with the program tracking at a significant loss. Kris will investigate. There was a discussion on the handling of Christmas Gifts for Teachers. There is a concern over the handling of cash and the treatment of the funds as a gift vs. compensation. A further discussion will need to take place.
- (8) **Board of Education** – The BOE expects to present the changes in the present By-Laws to the Parish Council for discussion. Catholic Schools Week will begin January 30th with tours of St. Matthews School after the 9:30AM mass and on Monday, January 31st after the 9:15AM mass. There was a discussion of the policy that affects siblings who attend the school. It was recommended that all entrance to the school building be through the doors next to the school office. A part time substitute teacher has been hired.

CHAIRPERSON'S REPORT

APC meeting in District 15 of the Archdiocese have not been held. This meeting has now been scheduled for January 12, 2011 and Blanche McQuitty will attend. Parish Council will begin the Discernment Process for new members during January. There will be three (3) vacancies (three years each) for Parish Council and one Trustee position. The positions are those of Troy Fields, Karen Franckowiak, one current vacancy and Mike Hofmann - Trustee. The PC Vice Chairman generally handles the Discernment process.

Council is looking forward to beginning long range planning for St. Matthew's Parish, at the January 31st meeting. . Each council member is asked to comment and provide their input via e-mail to Blanche. The ideas will be compiled to allow for further discussion.

PASTOR'S REPORT

Christmas Mass Attendance – A total of 1,509 Communicants attended Christmas mass in 2010 as compared to 1,360 in 2009. Total collection in 2010 was \$13,836 (\$9.17 per adult, which is an 8% increase from 2009 and a 20% decrease from 2008).

Scrip Drive (Gift Cards) – The amount of \$4,500.00 in gift cards were distributed by Father Pat and Shelly with additional cards still available for distribution. Fr. Pat was gratified.

CALL FOR AGENDA ITEMS:

By Law Changes for BOE

Cemetery Guidelines

Strategic Planning Discussion

CLOSING PRAYER-

C. Shelton