

ST. MATTHEW PARISH COUNCIL

MEETING MINUTES – October 24, 2011

Parish Mission – *“We follow Jesus as a welcoming Catholic community of believers, fostering a life of active prayer and worship, sharing God’s word through education and action and reaching out in service to those in need.”*

PRESENT: Chris Adams, Steve Anderson, Alan Bronikowski, Donna Dugan, Steve Joosten, Mike Kuick, Larisa Knorr, Mike Hofmann, Blanche McQuitty, Fr. Pat, Cliff Shelton

REFLECTION/OPENING PRAYER: Larisa Knorr

MINUTES: Mike Hofmann moved to approve minutes of the 9-26-11 PC meeting as provided, and Steve Joosten seconded the motion. Minutes were approved.

ACTIONABLE:

Parish Council Bylaws Revision

Blanche McQuitty informed the Council that, per the recommendation of the APC, bylaws for the Parish Council need to be reviewed and revised by June of 2012. It is anticipated that the bylaws will need to be reviewed and updated again in spring of 2013, when the change to a Parish Council and a Finance Council for each parish is expected to occur. Blanche asked for a committee to review our current documents, edit them as needed, and bring the recommended updates back to Council for review and approval. Alan Bronikowski and Donna Dugan agreed to serve as the committee for this task.

LIAISON ROLES:

- (1) **Christian Formation Committee (CFC) – Cliff Shelton** – The SMYLE program has started, with the goal of promoting youth activities within the parish. Father Pat stated that, due to changes in staff, the CFC will be disbanded from its present state and reformed to reflect the revised roles of staff. This will occur sometime in the future.
- (2) **Prayer & Worship – Larisa Knorr** – Prayer and Worship has focused on the changes to the Mass.
- (3) **Southern Cross – Fr. Pat** – Refer to Evangelization report.
- (4) **Evangelization – Steve Joosten and Cliff Shelton** – Southern Cross Evangelization met and continues to focus on the Catholics Returning Home series. The spring youth event will be the group’s next focus.

- (5) **Social Ministry – Chris Adams** – Social Ministry is due to meet in November.
- (6) **Parish Life – Larisa Knorr** – The school will host Hospitality in November. Winterfest will be held the weekend of February 11-12, 2012. A group is meeting the last week of October to organize a process for completing blood pressure screenings within the parish. It is possible that there will be blood pressure screenings completed at Winterfest.
- (7) **ASCB – Building & Grounds – Alan Bronikowski** – This group will meet on October 27, 2011.
- (8) **ASCB – Finance – Mike Kuick** – Statements were reviewed. Home and School Bylaws were reviewed. Finance committee does not recommend their approval as written.
- (9) **School Committee – Chris Adams** – Status of the Shape Contract was discussed. The school’s website is being updated. The proposal to split funds raised by the golf outing between Home and School and SMPAA was discussed.

CHAIRPERSON’S REPORT: Blanche McQuitty

APC District Meeting was held on October 12, 2011. Parish Council Bylaws will need revision by June of 2012, per recommendation of the APC. Evangelization efforts being completed by parishes were discussed. An Evangelization Summit will be held at the Cousins Center on May 5, 2012 from 8:00 am to 1:00 pm. At least one representative from each parish is needed. The goal of the summit is to set the direction for future formation. Cliff Shelton volunteered to attend. Shelly Madden will be invited to attend.

PASTOR’S REPORT: Fr. Pat

- 1) Renee Rebisch joined the parish staff on 10/24/2011 as administrative assistant.
- 2) Stewardship numbers continue to increase.
- 3) Status of investigation into financial irregularities was discussed.
- 4) Financial guidelines for groups within the parish are being developed. The Council was given a draft document to review prior to next meeting.

DISCUSSION: Strategic Goals/Planning

Reviewed the document that Blanche McQuitty had provided to the Council, which detailed strategic planning goals for St. Matthew’s. The group discussed all identified goals and selected, as the highest priority, the growth of the parish/school /religious education program. The need to look at options for collaboration and consolidation with other parishes was discussed. It was decided to develop these entities through various evangelization and community building activities, with some

possibilities including: increasing social outreach, improving the religious formation program, expanding youth worship options, Service Saturday, the Senior Social, seeking opportunities to showcase the school to the parish, participating in wider community events, and holding town hall meetings. Discussion ensued regarding finding people willing to call and recruit for specific projects to assist with moving parish goals forward.

CALL FOR AGENDA ITEMS:

Review financial guidelines for groups

CLOSING PRAYER: Blanche McQuitty