

## ST. MATTHEW PARISH COUNCIL

### MEETING MINUTES – April 26, 2010

**Parish Mission** – *“We follow Jesus as a welcoming Catholic community of believers, fostering a life of active prayer and worship, sharing God’s word through education and action and reaching out in service to those in need.”*

**Present:** Fr. Pat, Chris Adams, Blanche McQuitty, Larissa Knorr, Karen Franckowiak, Alan Bronikowski, Cliff Shelton, Mike Kuick, Mike Hofmann, Laurie Stodola, Jeff Kania, Jeff Menz, Troy Fields

**Excused:** N/A

#### Introduction of Parish Council Nominees

Jeff Kania was introduced.

**Reflection/Opening Prayer:** C. Shelton

**Minutes:** Blanche McQuitty moved to approve minutes with correction of the 3/22/10 PC meeting and Alan Bronikowski seconded the motion. Minutes were approved.

#### Old Business

##### Update PC Nominee Discernment – May 23<sup>rd</sup> (Pentecost Sunday)

There will be a discussion of the new discernment process, so that nominees will fully understand the process in advance of May Parish Council discernment meeting. Any questions that nominees may have will be answered. Nominees will have ample time to prayerfully determine what their commitment and contribution to the council would be. Nominee meeting will take place in an available lower level meeting room.

The value of this discernment meeting /revised discernment process will be discussed with the nominees at a later date. Together with a review of the Archdiocese Parish Council Manual the council will determine whether to continue this version of the discernment process in future or if additional revisions are appropriate.

#### Liaison Reports:

- (1) **Christian Formation Committee (CFC)** – CFC is looking for a new chair and vice-chair. Hoy Name is looking to recruit additional membership. The committee discussed the outdoor basketball proposal. Over 50 individuals took part in last Saturday’s service projects. A great job was done by Carol Daum and Shelly. Next year the hope would be to involve more school families through the Home and School group.
- (2) **Prayer & Worship –Southern Cross** – Did not meet.
- (3) **Southern Cross** – Finalized “Catholics Returning home Program”. Committee met the speakers and got acquainted so everyone had a clear understanding of goals. Samples of

questionnaires and handouts that will be used were reviewed and approved. Hospitality and accommodations for meetings were discussed. Signs advertising sessions are out, brochures and books have been purchased, articles are in place in various newspapers, and bulletin articles, inserts and tri-folds are being left to individual parishes. There will be 14 – 16 guests scheduled to attend program. Southern Cross has about \$211 left in the combined accounts and everything has been paid for except stipends for the speakers. Committee agreed to ask each parish to contribute \$100 to the combined fund for future expenses. Possible future considerations include (1) Thoughts on Evangelization by Dan Hull; (2) Program on/about annulments by Fr. Bernie Sippel; (3) Additional Catholics Return Home Sessions.

- (4) **Social Ministry** - All is well.
- (5) **Stewardship** – No meeting.
- (6) **ASCB – Building & Grounds** – Discussion took place on the wrap up of the boiler work. Insulation on pipes is complete. The asbestos has been abated from the second boiler. The plan is to have the boiler removed by the end of June

New electrical power cutover – the concrete work is being planned. Mark Kozlowski will build and mount the forms. Concrete will be mixed in place for simplicity and ease.

The security equipment has been received. A plan has been put in place and work on installation will begin on May 5<sup>th</sup>. Two security cameras were purchased and they are in a test configuration in the gathering space. They will be put in permanently after the intrusion system is completed.

FIFO work in the lower level – This has been a big success. Close to 25 people helped in the demo work and another group of ten helped with the ceiling grid, tiles and electrical work. Committee has run out of grid parts and light fixtures, so they have had to be ordered.

Outdoor basketball court plans have been reviewed and approved at earlier meeting. No actual plans have been forwarded to B&G.

Committee is considering replacing ceiling tiles and lights in some lower level classrooms this summer. It will be discussed further at the next meetings.

Building & Grounds would like to move forward with the sink and faucet replacements in the bathrooms. This is a IOF project that committee would like to work on over the summer, if possible. B&G would like permission to do this work as there continues to be problems with the faucets & summer would be ideal to complete work. Parish Council discussed & Fr. Pat pointed out that the FIOF project referred to the upstairs bathrooms (near the church) only and we need to follow the FIOF criteria.

- (7) **ASCB – Finance** – Mandated Review of finances by the Archdiocese – committee is looked at three (3) accounting firms. The cost is the same. We will probably go with Weidner, Frank & Grand Thornton.

We are \$33,000 below budget and \$34,000 delinquencies in School Tuition.

The Archdiocese is leaning toward a 16% increase in Health Insurance costs and we budgeted for an 8% increase.

There will be a Webinar on April 20<sup>th</sup> with ten or twelve other churches to look at a purchasing agreement that could save 25% on purchases by the parish with no sign up fees. Tom Schneider will participate.

### **Chairperson's Report**

There was a meeting of the entire Southern Cross Committee that discussed how to move forward. It was determined that the main focus needs to be what do we need to do to prepare for a shortage of priests. It was decided that they will meet semi-annually.

John Lee continues to work on the Home & School By-Laws revisions but has nothing to report at this time.

**Fr. Pat's Report** – Fr. Pat suggested approval of plans to build an outdoor basketball court using a Home & School contribution of \$10,000 and SMPAA donation of \$3,000. Remaining \$4,000 of funding needed could be a loan from the parish and repaid from other fund raising projects. Gym funds are restricted and should not be used for other projects. Finance committee would want to see financing proposal.

Chris Adams made a motion to approve the outdoor basketball court proposal as outlined above and Troy Fields seconded the motion. Project was approved by consensus vote.

Fr. Pat reported that both the FIOF and Catholic Stewardship Fund drive are going well.

### **Open to All**

Laurie Stodola announced that she would step down from her position on Parish Council at the end of this year. Jeff Menz announced that due to increasing work pressures he is electing to step down from his position on Parish Council at the end of this year. Therefore five (5) positions will need to be filled on the Parish Council for the coming year.

**Closing Prayer** – K. Franckowiak